Summary of Individual Contribution. A short report (at the end of the project), typically up to two

pages, which describes the job-role and the work carried out on the project, with an element of self-critique

and evaluation. List all deliverables to which you have contributed, and to what extent. As above, these

statements should be ratified by the group. Please note that we cannot mark apocryphal work.

SWEng Group 3

Marco Bolt

Team Leader

Summary of Individual Contribution

Role Discussion

As Team Leader, my role was to steer the group towards a common goal, ensuring we were all working to the same objectives, and assisting in any task when required. Ultimately, I was responsible for the entire team’s output.

What I did to satisfy my role

My approach to leadership was to maintain effective delegation of tasks to the relevant people, and have a passive presence within each task, providing/arranging assistance if necessary. I wanted each member to be in complete control of their work, whilst ensuring the output was productive for the team effort.